


Dear Arizona Community Specialists NextGen Portal User,

Arizona Community Specialists has implemented a new electronic health record, Epic. Our records indicate you activated a portal account through NextGen, via NextMD. Because we have now moved to Epic, your NextGen portal account will be deactivated on September 3rd, 2021.

Please ensure all data you need from your NextMD portal account is obtained prior to the deactivation date. See instructions below for viewing documents previously sent to your portal.

You may sign up for the new portal in Epic, MyChart through the Arizona Community Specialists website, [Patient Portal - Arizona Community Specialists \(acs-specialists.com\)](http://Patient Portal - Arizona Community Specialists (acs-specialists.com))

If you have an existing My Chart  account with another group, you may switch back and forth from your Arizona Community Specialists account to the other account. Please note, we are part of the TMC Healthcare My Chart community.



Thank you for choosing Arizona Community Specialists for your healthcare needs.

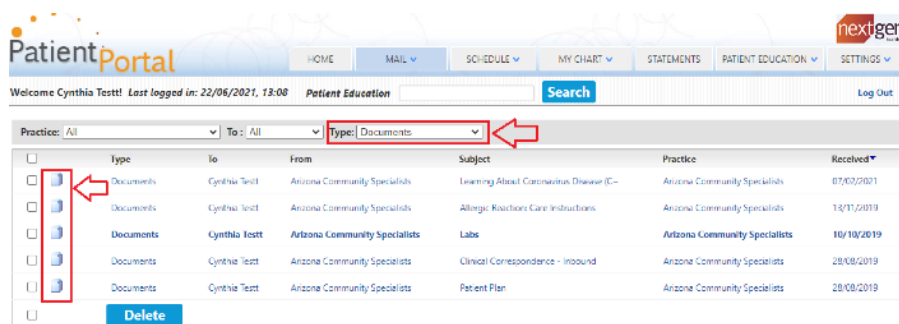
Viewing Documents Sent to NextMD Patient Portal

From your NextMD portal account (<https://www.nextmd.com/>)

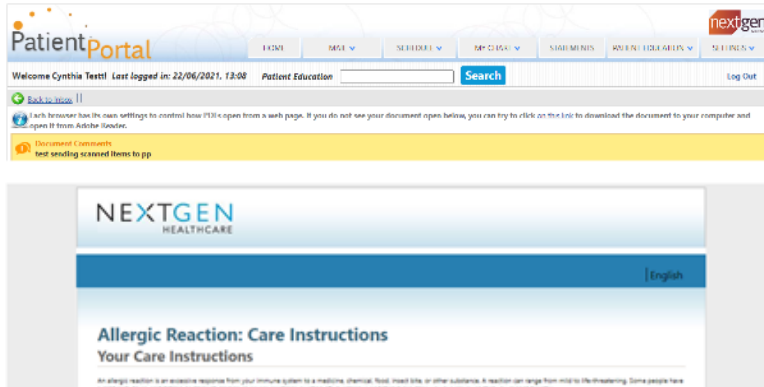
- Go to Mail then Inbox



- Select “Documents” from the **Type:** dropdown to view only messages with documents attached.
- Click directly on the corresponding document icon to open the document. To view documents, it requires Adobe® Acrobat® Reader. If you do not have it installed, you can download and install it from the Adobe website <https://get.adobe.com/reader/>.



Any comments entered by Arizona Community Specialists staff appear in Document Comments. For a message with multiple attachments, the status of the attachments is displayed in the message.



Download and print icons are available for applicable documents.

